

**GEOTECH, INC. WORK ORDER**

115 W. 5<sup>TH</sup> AVENUE, EMPORIA, KS 66801

(VOICE) 620-342-7491 (FAX) 620-342-6722 [www.geotechinc.net](http://www.geotechinc.net) geotech.emporia@gmail.com

Client/Owner:

Date:

Billing Address:

Phone(s):

Ordered by:

Email:

Common address (survey property):

Legal description:

Title Commitment being prepared by: \_\_\_\_\_ Is Flood Zone Determination required? Yes \_\_\_ No \_\_\_

Does the property have: Locked Gates?: \_\_\_\_\_ Security System?: \_\_\_\_\_ Animals to be locked-up?: \_\_\_\_\_

Anticipated closing date/Need by date: \_\_\_\_\_ Deliver \_\_\_ copies to: \_\_\_\_\_

Is estimate of fee required prior to service? Yes \_\_\_\_\_ No \_\_\_\_\_ Fee Estimate: \_\_\_\_\_

Please read carefully and indicate the type of service you wish to order.

\_\_\_\_\_ **Mortgagee Title Inspection (MTI):** The sole purpose of this inspection is to obtain mortgagee title insurance. It is a location of improvements and cursory check for violations or encroachments onto or from the subject property based on existing but not necessarily confirmed evidence. This **does not constitute a boundary survey** and is subject to any inaccuracies that a subsequent boundary survey may disclose. No property corners will be set and it should not be used or relied upon for the establishment of any fence, structure or other improvement. No warranty of any kind is extended therein to the present or future owner or occupant. **Not Transferable!**

\_\_\_\_\_ **Boundary Survey:** A boundary survey of the property will provide the client with: the corners located (marked), a drawing or Report that depicts the results of the survey and then recorded in Office of the Register of Deeds upon payment of all fees. This service is best used for building permits, zoning changes, lots splits, etc. We can do an MTI (above) at the same time for a much reduced fee. This service is necessary if an "as built" survey is required by any government agency. "As built" surveys may require an additional fee.

\_\_\_\_\_ **ALTA (American Land Title Association) Survey:** Primarily for Commercial loans, this type of survey shows all improvements and how easements and other title issues affect the property in question. The purpose is to give the borrower and their lender a complete picture of the property. ALTA's are private surveys between borrower, title company, lender and their agents.

\_\_\_\_\_ **Monument Search:** The purpose of this service is to search for any existing "iron" that may already be at or near the boundary corners. There is *no guarantee* that anything will be found and there is *no guarantee* that what is found is "true and correct." The owner assumes *all risks* associated with and arising from using anything found and marked. This service is insufficient for building improvements, lot splits, variances, "As Built" surveys, etc. The cost of this service will be absorbed into the Boundary Survey (above) if the boundary survey is ordered immediately after the results of this service are known.

\_\_\_\_\_ **Other:**

I (We), the undersigned borrower(s)/Client(s), have read and understand the notice below and have indicated the type of service to be performed.

Signed by Client: \_\_\_\_\_ Date: \_\_\_\_\_

Signed for GeoTech: \_\_\_\_\_ Date: \_\_\_\_\_

*Notice: A finance charge of 1.5% per month, which is an annual percentage rate of 18%, shall be applied to all accounts that are not paid within 30 days of final billing. In the event of failure to pay, Client/Customer agrees to pay interest, together with any and all costs incurred in the collection of the account. Should it become necessary to place this account with an attorney for collection, Client/Customer agrees to pay all such costs of such collection, including, but not limited to court costs, and attorney fees, except that such costs of collection shall not exceed 40% of the unpaid debt after default or \$250.00 whichever is greater. The Client/Customer agrees that in the event of any controversy, litigation, dispute or claim arising out of the Agreement, venue shall be exclusively in Lyon County, Kansas, notwithstanding the execution of documents in any other venue in said state.*

Put special instructions on back or attach (if needed):